ÉCOLE INTERNATIONALE DU SAVOIR LES ÉMERAUDES

NURSERY – PRIMARY – LOWER SECONDARY

Parental Consent Form – Use of Photographs and Videos

School year 2026-2027 – one form per child

This form explains why and how École Internationale du Savoir Les Émeraudes (EISE) may use photographs and videos of your child. Please read it carefully, indicate your choice for each use, then sign it and return it to the school office.

Pupil's full name	
Class	
Name of parent or legal guardian	
Relationship to the pupil	

1. Why do we need your consent?

EISE asks for parents' consent before using photographs or videos of their child. Without your written consent, the school will not use any images of your child.

2. How are these photographs and videos used?

EISE uses photographs and videos of pupils to celebrate school life and pupils' achievements (displays and exhibitions in school), to present the school on its website and official social media accounts, and in its printed and digital communications, such as the newsletter and prospectus.

3. Media and press

Journalists or local media may attend some school events and take photographs or videos. Your child will only be photographed or filmed by the press if you have agreed to this below ("Local media and press"). These images may then be published in local or national newspapers or on their websites.

If any other organisation wishes to use images of your child in the future, your specific consent will be requested beforehand.

4. Our commitments

- No personal email or postal addresses, or telephone numbers, will be published with images of your child.
- Your child's full name will never be attached to an image published outside the school.
- Group or class photographs and videos will carry general captions only (for example, "Sports Day").
- Only images of appropriately dressed pupils will be used (for example, no images of pupils in swimwear).
- The school may also use work produced by pupils, including drawings of pupils or teachers.
- Official class photographs are taken every year; they are offered for purchase, with no obligation to buy.

5. Duration, updates and withdrawal of consent

- This consent is valid for the 2026-2027 school year. A new form will be issued at the start of each school year.
- You will also be asked for new consent if circumstances change, for example if the school opens a new social media account, or if your child's situation no longer allows their image to be used.
- You may change or withdraw your consent at any time by informing the school office in writing. The school will then stop any new use and will remove the images from its own online channels as far as possible. Withdrawal does not apply to materials already printed or published before your request.

6. Your choices

For each use below, tick **Yes** or **No**. You may agree to some uses and decline others.

I give permission for the school to use photographs or videos of my child for:	Yes	No
Displays and exhibitions inside the school	☐	☐
The school website	☐	☐
The school newsletter (printed and online)	☐	☐
The school's official social media accounts (Facebook, Instagram, X/Twitter)	☐	☐
Local media and press, at school events	☐	☐
Promotional materials: prospectus, leaflets, posters, banners, display stands	☐	☐
Sharing my child's name and class with the photographer appointed by the school, for official school photographs	☐	☐

A box left blank will be treated as "No".

7. Declaration and signature

I, the undersigned, parent or legal guardian of the pupil named below, confirm that I have read and understood:

- why my consent is requested and how images of my child are used;
- when the media or other organisations may use these images;
- the school's commitments and the conditions under which images are used;
- that my consent is valid for the current school year and will be requested again each year or if circumstances change;
- that I may change or withdraw my consent at any time by contacting the school office.

Pupil's full name: ..... Class: .....

Parent's full name: .....

Signed in Abidjan, on (date): .....

Signature: .....

The information collected is processed by EISE in accordance with Ivorian Law No. 2013-450 of 19 June 2013 on the protection of personal data. It is for the use of the school administration only.